

## WRITTEN STATEMENT OF A KEY DECISION CABINET MEMBER CORPORATE STRATEGY AND BUDGET

<b>ITEM:</b>	<b>HOOPLE SERVICE LEVEL AGREEMENT</b>
Date of Decision:	6 July 2017
Exempt:	No
Confidential	No
This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.	
A notice was served in accordance with Part 3, Section 9 (Publicity in connection with key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
Urgency/Special Urgency: (As defined in Constitution)	No
Purpose:	To consider the continued commissioning of back office services via Hoople (by agreeing the annual service level agreement)
<b>Decision:</b>	<b>THAT:</b> <b>(a) the Assistant Director Environment and Place be authorised to finalise and sign the Hoople Service Level Agreement (SLA) for 2017/18 attached at Appendix 1; and,</b>  <b>(b) subject to Hoople maintaining its Teckal status, the Assistant Director Environment and Place be authorised to approve future annual Service Level Agreements with Hoople for the provision of back office services within approved budgets based upon the current budget levels taking account of inflation.</b>
Reasons for the Decision:	In order to maintain and secure essential back office services relating to ICT, Finance, Revenues and Benefits, HR and Training.
Options Considered:	The scope and level of service recommended to be commissioned through the SLA is based on consultation with Directors and is based upon the back office requirements needed to support frontline services. A reduction in scope and levels of service is not recommended as this could have an adverse effect on overall service delivery and an increase is not considered necessary to support the organisation and would not be within allocated budgets.
Conflict of Interest ■ (See below):	
Date the key decision is due to take effect:	13 July 2017

**COUNCILLOR A W JOHNSON** .....Date: 6 July 2017  
**Cabinet member corporate strategy and budget**

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;

And

- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.